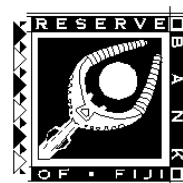


RESERVE BANK OF FIJI



EMPLOYMENT OPPORTUNITY

EMPLOYMENT OPPORTUNITIES

The **Reserve Bank of Fiji** is an Equal Employment Opportunity (EEO) Employer and promotes Quality Management through Teamwork (QMT) and related productivity concepts of continuous improvement, team building and customer focus. Our role is to regulate the issue of currency, and the supply, availability and international exchange of money; promote monetary stability; promote a sound financial structure; foster credit and exchange conditions conducive to the orderly and balanced economic development of the country; to regulate the insurance industry; and to regulate the capital markets and securities industry.

We are seeking the services of an experienced individual who will be able to work as part of a dynamic Team and invite applications for the following position:

CURRENCY OFFICER

CATEGORY 2 - SALARY RANGE: \$ 18,138 – \$24,540

EA17/04

This position reports directly to the Manager Currency, Currency & Corporate Services Group. The successful applicant will provide first level operational support to the Manager Currency in the effective management of Fiji's currency policy and operational systems including strategic currency management review exercises for the design and supply of new currency, note processing and destruction operations, sale and supply of numismatic currency, the effective detection, reporting and public liaison on counterfeit notes and preparation of relevant reports.

Candidates must have at least a Diploma in Accounting, Financial Management, Economics, Management, Information Systems, Business Administration or related discipline or equivalent. The candidates must possess excellent written and oral communication and problem solving skills. The candidate must be able to work with minimum supervision as well as in a team environment under pressure consistently to achieve outputs and able to deal with conflicting situation effectively. Other essential requirements include good analytical and report writing skills, the ability to work in a high security environment and strictest confidentiality. It is also essential that candidates are proficient in the use of word processing, spreadsheets and computer packages.

GENERAL INFORMATION

Applications must be submitted using the Reserve Bank's official application form, which may be obtained from our website: www.rbf.gov.fj. Candidates must submit copies of certified academic transcripts with their application.

Applications should be addressed as follows:

CONFIDENTIAL
CURRENCY OFFICER - EA17/04
The Governor
Reserve Bank of Fiji
Private Mail Bag
SUVA

Applications may also be submitted via email to vacancies@rbf.gov.fj

For further information, please contact Ms Sukhia Go, Manager Human Resources on telephone 322 3228 or email sukhia@rbf.gov.fj

All applications must reach our office by 5.00pm on Friday 5 May, 2017.

Due to the large number of applications received for our vacancies, only successful candidates will be contacted for an interview. We do appreciate the time invested in all applications submitted.