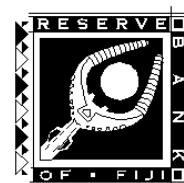


RESERVE BANK OF FIJI



EMPLOYMENT OPPORTUNITIES

The **Reserve Bank of Fiji** is an Equal Employment Opportunity (EEO) Employer and promotes Quality Management through Teamwork (QMT) and related productivity concepts of continuous improvement, team building and customer focus. Our role is to regulate the issue of currency, and the supply, availability and international exchange of money; promote monetary stability; promote a sound financial structure; foster credit and exchange conditions conducive to the orderly and balanced economic development of the country; regulate the insurance industry; and regulate the capital markets and securities industry.

We are seeking the services of an experienced individual who will be able to work as part of a dynamic Team and invite applications for the following position:

RESEARCH ASSISTANT

SALARY RANGE: \$24,103 - \$32,611

Ref. No: EA17/06

This position reports to the Senior Economist Publications and Statistics in the Economics Group. The successful candidate will be responsible for data collation and preparation of reports that will support the work of the Group in publications and statistics. In addition, the successful candidate will also be involved in reviewing and maintaining a comprehensive statistical database and will be required to work closely with the Group Senior Secretary in relation to operational and administrative activities.

Candidates must possess at least a Diploma in Official Statistics, Economics or related discipline and must be proficient in the use of spreadsheets, databases and computer packages preferably for Microsoft Office products with the ability to prepare accurate, timely and useful tables, graphs, statistical information and presentation materials. Previous experience in a similar role will be an added advantage.

GENERAL INFORMATION

Applications must be submitted using the Reserve Bank's official application form, which may be obtained from the Reception Desk on Podium 2 of the Reserve Bank, Pratt Street, Suva, or from our website: www.rbf.gov.fj Candidates must submit copies of certified academic transcripts with their application.

Applications marked *CONFIDENTIAL* are to be addressed with the *Position Title* and the *Reference Number* to:

**Research Assistant [EA17/06]
The Governor
Reserve Bank of Fiji
Private Mail Bag
SUVA**

Applications may also be submitted via email to vacancies@rbf.gov.fj

For further information, please contact Ms Sukhia Go, Manager Human Resources on telephone 3223 228.
All applications must reach our office no later than 5.00pm on Friday 19 May, 2017.

Due to the large number of applications received for our vacancies, only shortlisted candidates will be contacted for an interview. We do appreciate the time invested in all the applications submitted.